

## Guide for Authors

*In this document you will find the essential information required by possible authors in order to prepare their final camera-ready contributions for **Eurolimes**, the Journal of the **Institute for Euroregional Studies Oradea-Debrecen** and "Jean Monnet" European Centre of Excellence, edited by Professors Ioan HORGA (Oradea) and Istvan SULI-ZAKAR (Debrecen). Authors who want to publish in **EUROLIMES** will have to comply with all the rules presented in this **Guide for Authors**.*

We thank you for your interest to publish in our journal.

### Editorial policy

To each issue of the journal there is assigned a specific topic, announced on the website of the journal. Authors are expected to submit only those articles which follow the proposed topic of the EUROLIMES issue. If the above-mentioned condition is not fulfilled, the proposed articles will not be considered in the peer-review process.

### Rules for typing

The prospective authors have to pay attention that the type of the used lettering changes for the different sections of the article (main title, abstract, keywords, text, and titles of subsections). SURNAME of authors is typed with SMALL CAPS. Paper main title is centred, subsections titles are left justified.

Spaces between these different elements are all the time the same: one row, Times New Roman (TNR) 11. Paragraph spacing: zero. Line spacing: single.

The paper layout is B5, with the following length of the margins: 1,5 (top, bottom, right, left).

The authors are asked to use the original forms of the used names (in their articles' texts or in bibliography). (Examples: Vladimir Tismăneanu; Péter Bajmócy; Morten Bøas, etc.)

The sample bellow contains the proper lettering for each section of the article, it will be sufficient to observe every item.

The manuscripts have to be original (first publication) and must be complete and final when submitted. Only the electronically manuscripts will be accepted. **The articles length has to be between 6000 and 10.000 words, except bibliography.**

Please pay attention to **capitalisation** of titles in English (books, journals, papers, etc.).

### Expectations for the quality and originality of proposals

The accepted publication languages are **British English** and **French**.

The **quality of research** and of the **language** of article, as well as its **originality** are in the responsibility of the prospective authors.

The editors reserve the right not to accept for the peer review the articles with language mistakes or whose quality of research is obviously questionable.

The authors accused of **plagiarism** will lose the right to submit their proposals for a period of 5 years starting from the demonstrated plagiarism.

The maximum number of authors for a submitted article is 5 (five).

### Copyright

For the accepted and published article, each author will receive a free issue of *Eurolimes* where her/his article was published.

The published articles may be republished in a free of charge journal, blog, official site etc. only two years after their apparition in *Eurolimes*, and only after a prior notification of *Eurolimes* editors' team.



## **BIBLIOGRAPHY (CAPS LOCK, TNR 11)**

References should be arranged alphabetically **without numbering**. Only in bibliography **each title which is not in an international language will be translated in the language of the article.** Title translations will appear immediately after the original title, in [square brackets]. Lettering: Times New Roman 11.

The authors are requested to submit the paper in **Word format** to the journal's editorial staff.

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### **Notes and references**

The notes and bibliography style of citation is that of **Chicago Manual of Style**, long quotations ([http://www.chicomanualofstyle.org/tools\\_citationguide.html](http://www.chicomanualofstyle.org/tools_citationguide.html)).

If you quote some papers previously published in ***Eurolimes*** please follow the model:

#### **In footnotes:**

Frank Pfetsch, "Borders Cause of Conflict or Catalyst for Peace?," *Eurolimes 4, Europe from Exclusive Borders to Inclusive Frontiers*, ed. Gerard Delanty et al. (Oradea: Oradea University Press, Autumn 2007), 18.

#### **In bibliography:**

Pfetsch, Frank. "Borders Cause of Conflict or Catalyst for Peace?." In *Eurolimes 4, Europe from Exclusive Borders to Inclusive Frontiers*, edited by Gerard Delanty, Dana Pantea, and Károly Teperics, 12-18. Oradea: Oradea University Press, Autumn 2007.

The submitted papers considered for publication but unrespecting these rules will be give back to authors in order to be modified according to above mentioned quotation system.

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### **The required format of the page is:**

(If you don't succeed to respects this format, when your papper is ready please contact the executive editor – [cmgheorghe@yahoo.co.uk](mailto:cmgheorghe@yahoo.co.uk))

#### **1. Margins**

Margins: Top: 1.5 cm, Bottom: 1.5 cm, Inside: 2 cm, Outside: 1.5 cm, Gutter: 0 cm;

Orientation: Portrait;

Pages: Multiple pages: mirror margins;

Preview: Apply to: whole document.

#### **2. Paper**

Paper size: Envelope B5, Width: 17.6 cm, Height: 25 cm;

Paper source: First page: Default tray, Other pages: Default tray;

Preview: Apply to: whole document.

### 3. Layout

Section: Section start: new page.

Headers and footers:

Different odd and even – yes;

Different first page – yes.

From edge: Header 1 cm, Footer 1 cm;

Page: Vertical alignment: top;

Preview: Apply to: whole document.

### 4. The headers

In the First Page Header: three empty rows 9 points high each (header for the article will be introduced by Make-up Editor);

In the Even Page Header: two rows 9 points high each;

On the first row: the name(s) of the authors, center, bottom border, simple line ½;

The second row: empty;

In the Odd Page Header: two rows 9 points high each;

On the first row: title of article, center, bottom border, simple line ½;

The second row: empty.

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### About other possible components of the papers

**Figures, illustrations and tables.** All figures, illustrations or tables from an article have to be numbered and provided with an adequate caption. Each caption used for figures and illustrations will be listed after the respective figure/illustration, with Times New Roman 10, single-spaced. Captions are not part of the figure or illustration.

Tables will be numbered and labelled. Tables' caption, label and text will be Times New Roman 10, single spaced. Tables' text will be lowercase lettering, if possible in the upper-left corner within the table cells.

If tables, illustrations or figures are not the result of author's direct researches but statistical data or the research results of other authors, there will be admitted only 5 tables, illustrations and figures for a proposed article.

**Mathematical expressions or formulas.** The author should insert these items as they will appear in the printed form of the article. If the author considers it necessary, these items could be numbered (in parenthesis).